* The **2024 SC CTC Survey** administration dates are tentatively set for **January 22-March 15, 2024**. Schools/school districts will have the liberty to select dates to administer the survey to students between those dates. If an extension of time is needed, county must formally request extension in writing to SC DAODAS.
* The SC CTC Survey will last approximately 15-20 minutes, so it should not significantly impact classroom instructional time.
* The SC CTC Survey is both voluntary and anonymous. Student confidentiality will be strictly protected. No student names or IDs are collected as part of the survey.
* Each school will be provided access to its school level survey results by request. The local county alcohol and other drug agency will also have access to local county level survey results. The Department of Alcohol and Other Drug Abuse Services staff, and the evaluation contractor for the Empowering Communities for Healthier Outcomes (ECHO) project, will have access to all collected data for the purpose of calculating state level averages and providing a county-level aggregate data summary report.
* The number of schools that are recommended to participate depends on the size of the district:
  + If a school district has 1-3 public high schools (HS) they are recommended to administer the survey in *at least* 1 HS
  + If a district has 4-6 public HS they are recommended to administer in *at least* 3
  + If a district has at least 7-9 public HS are recommended to must administer in *at least* 5
  + If a district has least 10-12 public HS are recommended to must administer to *at least* 6
  + If a district has 12 or more public HS they are recommended to administer to *at least* 8
* Training and technical assistance will be available to make the surveying process straightforward and less complicated.
* Administering the SC CTC Survey should help identify the county’s greatest substance related issues. This will, in turn promote the development and implementation of programs, strategies, and policies that will prevent or decrease substance misuse in the community.
* Survey results can be used to apply for future funding opportunities. Having adequate local data available is becoming increasingly important as the ability to win new grant awards is becoming more heavily based on demonstrating need and better outcomes.
* Schools will have the opportunity to add up to four locally determined questions to their survey.
* Survey administration to the entire middle and high school student body may be the *simplest* approach. Otherwise, the minimum recommendation is for schools to survey *at least* 7th, 9th and 11th grade students if possible.
* A sample method can be used for surveying students or schools can survey all students in the grades they select for survey administration, though surveying all students in a grade can make administration easier.
* Sites that have previously conducted the CTC Survey are encouraged to go beyond their 2020 sampling plan to include more schools and grades. However, at a minimum, sites should be surveying the same schools and grades they did in 2020 to support stronger data comparisons.
* DAODAS will be the sole fiscal agent of the 2022 SC CTC Survey, and will issue payment to the survey vendor for survey administration to high school students.

## *Contact Information*

### Who do I contact if I need more information?

Please feel free to contact, Emma Zawacki, epidemiologist, [ezawacki@daodas.sc.gov](mailto:ezawacki@daodas.sc.gov) , if you would like more information about any aspect of the SC CTC Youth Survey.